

COMPLICITIES

Name and address of the contracting authority: Javno preduzeće „Kulturni centar“ Bar - Jovana Tomasevica 57 - 85000 BAR - CRNA GORA - ME)

Title of the tender: OPEN INFORMAL CALL PROCEDURE FOR THE IDENTIFICATION OF 1 EXTERNAL EXPERT, FOR THE ROLE OF "COORDINATOR" IN THE EUROPEAN PROJECT "COMPLICITIES"

Reference number: ITALME 142

INFORMATION FOR THE TENDERER

Description of the Project:

The CONtemporary art Modeling Peripheries for Llvable CITIES – COMPLICITIES project is proposed by a consortium composed by 3 project partners (JP Kulturni Centar Bar - Montenegro, Municipality of Lecce - Italy and CODE Partners - Albania) and 1 associated partner (University of Salento- Italy). Numerous findings show that urban peripheries share similar problems, linked to physical degradation and social tensions. At the same time, suburbs often act as laboratories in which innovative solutions of participatory urban governance take place. COMPLICITIES considers the Area's suburbs as places for innovation, to be activated by Culture and Creative Industries involvement and interaction with human capital. COMPLICITIES aims to create a joint transferable model for the regeneration of suburbs based on the collaboration between local communities and public institutions. The project needs therefore a cross border dimension to develop a new identity for Areas' suburbs, based on the enhancement of their cultural assets. COMPLICITIES will promote positive changes: a new regulatory framework will be implemented, promoting CCIs participation in suburbs' development. The creative excellence of CCIs will be applied for the collaborative development of innovative solutions for urban regeneration. The main outputs will be: the adoption of Common Strategy to foster creative urban regeneration and of Community guidelines acting as local action plans, helping public authorities to achieve a sustainable urban development; the promotion of pilot suburbs as creative hubs for the development of cross-border creative projects, supporting inhabitants in the development of creative initiatives.

1. INFORMATION ON SUBMISSION OF THE TENDERS

Subject of the contract:

The subject of this tender is: implementation of works as indicated in the technical information in the point 2 of these information.

Deadline for submission of the tenders:

The deadline for submission of tenders is on **Monday /24/09/2018, at 4:00 pm**. Any tender received after this deadline will be automatically rejected.

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Address and methods for submission of the tenders:

The tender will be submitted only on line by e-mail, sending as attachment the **CV** and a **cover letter**. Any tenders that will not have the required attachments might be rejected by the contracting authority.

The object of the e-mail message will clearly indicate:

- Title of the tender
- Reference number

The cover letter will clearly indicate:

- Title of the tender
- Reference number
- Name, address, phone number and mail address of the tenderer

Any supporting documentation will be provided as attachment to the e-mail.

The tenderers will be submitted by e-mail to the both following address:

- ipa.complicities@gmail.com
- nikezicc@gmail.com
- rakocevic.stefan@gmail.com

2. TECHNICAL INFORMATION

The tenderers are required to provide works as indicated below.

Description of works

The profile to be found in the context of this assignment will cover, alongside and support the LP and with specific reference to the project activities of the COMPLICITIES project, functions of coordination of the project activities, as well as actively collaborate in the realization of the same.

The main activities involved in the assignment, to be defined in relation to the progress of the project activities, may be:

- collaboration in carrying out the project activities;
- management and monitoring of the organizational aspects of the project;
- support for relations with the LP and other project partners;
- preparation and presentation to the LP and project partners the interim and final reporting within the terms indicated in the partnership agreement;

Requirements

1. Being a citizen of the pilot areas of the Interreg Program - IPA CBC - Italy - Albania - Montenegro;
2. Proven experience in peripheral contexts even outside the Pilot Areas envisaged by this project;
3. No less than two positions in the project management of European projects;
4. Proven experience in national and international cooperation activities;
5. Degree recognized at European level of first and second level, Master's Degree in Political Sciences,

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International, and Diplomatic Sciences, Development Economics, Law, Sociology, Social Sciences, Communication Sciences;

6. Significant skills and knowledge regarding the procedures of the European Commission;
7. Excellent knowledge of written and spoken English;
8. Enjoyment of political rights;
9. The absence of criminal convictions that, unless rehabilitated, can prevent the establishment and/or maintenance of the employment relationship;

Also required:

- experience in reporting on European projects;
- ability to work with a wide range of partners and stakeholders;
- excellent interpersonal, diplomatic and mediation skills;
- leadership and team building skills;
- strong aptitude for problem-solving;
- availability for short missions in Montenegro, Albania and Italy;

They will also be evaluated positively:

- experience in drafting intermediate and final documents for monitoring and evaluating highly complex projects;
- maximum degree mark;

The requirements must be held on the date of expiry of the deadline for the submission of the application for participation in this selection procedure and maintained until the end of the assignment.

All qualifications must be issued by Institutes recognized according to the European academic and university system.

The Contracting Authority reserves the right to proceed with the verification of possession of the required requisites. The defect of the prescribed requirements constitutes a cause of exclusion from the selection.

Duration and Fee

The assignment will involve a commitment of approximately 24 months. The assignment will presumably start from the end of October 2018.

A total gross amount of € 19.600,00, will be paid to the person in charge, including the related charges.

3. ADDITIONAL INFORMATION

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Special warnings

In order to carry out the activities involved in the assignment, the Coordinator will be able to make use of all the necessary documents prepared by the project partners and any other material made available to him. The person in charge must undertake to maintain the strictest confidentiality on the information and news learned in carrying out the assignment.

Selection criteria

The tenders received will be evaluated according to the criteria of professional skills, professional experience and qualifications.

The Contracting Authority will select the candidate based on the correspondence of the required requisites.